

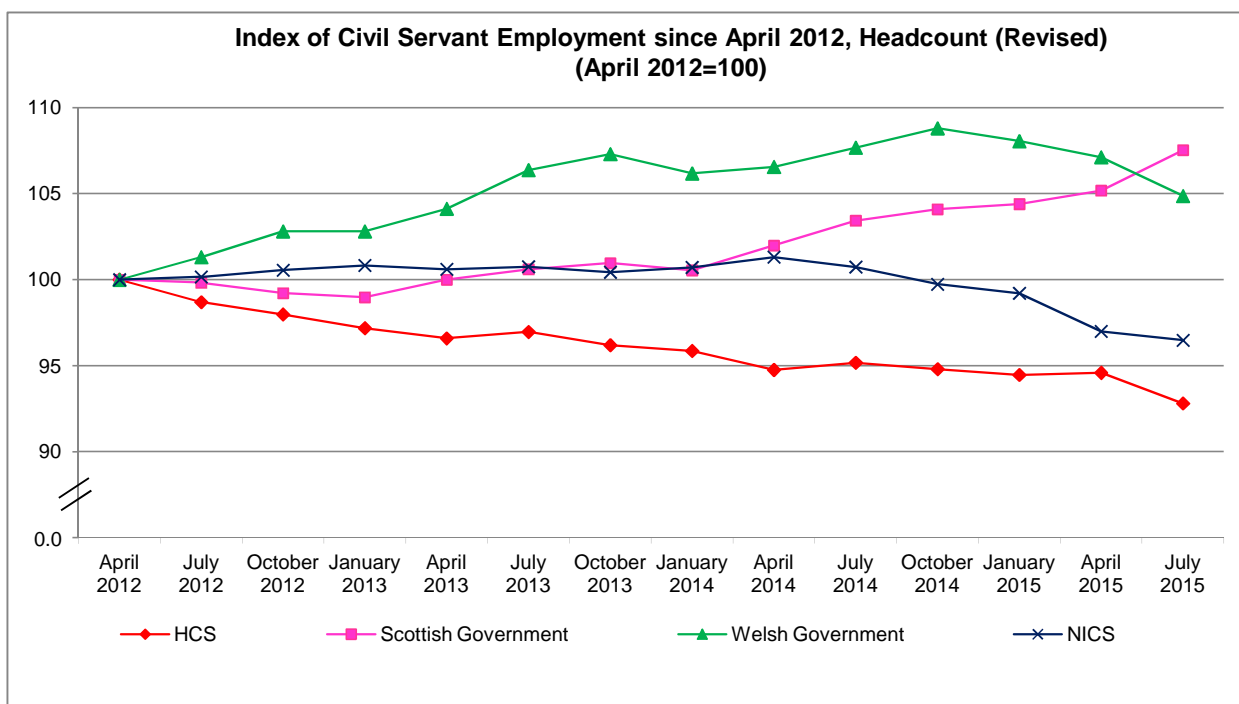
**STATISTICAL BULLETIN:**  
**EMPLOYMENT IN THE NORTHERN**  
**IRELAND CIVIL SERVICE**  
**1st July, 2015**



This bulletin provides details on staff numbers in the Northern Ireland Civil Service (NICS) at 1st July 2015, comparisons with the previous quarter and the wider public sector. A comparison with the previous year is also presented. This bulletin is provided as a resource to users requiring data on NICS staff numbers and is published on a quarterly basis.

**Key Points**

- The headcount number of staff in the NICS at 1st July 2015 was 26,763 of whom 26,623 were permanent staff and 140 were temporary/casual staff. The number of full-time equivalent staff in the NICS was 24,973.
- The headcount number of staff in the NICS represents a decrease of 143 (-0.5%) from the position at 1st April 2015. Full-time equivalent numbers decreased by 178 (-0.7%) over the same period.
- Quarter on quarter, there was a reduction in the headcount number of staff in the Home Civil Service in Great Britain of 8260 (-1.9%) and in the Welsh Government of 120 (-2.1%). This contrasts with an increase of 390 (2.2%) in the number of civil servants in the Scottish Government.
- Over the twelve months to July 2015 the NICS experienced a decrease in staff numbers of 1,179 (4.2%). Around 300 of this decrease can be attributed to the net effect of functions moving into and out of the NICS. By way of comparison, there were decreases of 2.5% (-10,980) in the Home Civil Service and 2.6% (-150) in the Welsh Government. Conversely, the Scottish Government saw an increase in staff numbers of 4.0% (680).



\*Please note Agency staff numbers are not included in these NICS figures. As at March 2015 Agency staff employed by the NICS totalled around 380.



**Table 1 (a)**  
**All Employees, Headcount**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	1,855	1,171	3,026	1,844	1,161	3,005	-21	-0.7%	-72	-2.3%
DCAL	168	129	297	167	131	298	1	0.3%	-2	-0.7%
DE	237	411	648	234	412	646	-2	-0.3%	-4	-0.6%
DETI	212	262	474	210	261	471	-3	-0.6%	-1	-0.2%
DFP	1,856	1,673	3,529	1,866	1,671	3,537	8	0.2%	5	0.1%
DEL	713	1,493	2,206	713	1,493	2,206	0	0.0%	-26	-1.2%
DHSSPS	214	281	495	212	278	490	-5	-1.0%	-89	-15.4%
DOE	1,218	917	2,135	1,211	898	2,109	-26	-1.2%	-644	-23.4%
DRD	1,660	549	2,209	1,657	547	2,204	-5	-0.2%	-38	-1.7%
DSD	2,947	4,142	7,089	2,928	4,121	7,049	-40	-0.6%	-255	-3.5%
OFMDFM	150	212	362	148	211	359	-3	-0.8%	-1	-0.3%
DOJ	1,800	1,918	3,718	1,769	1,898	3,667	-51	-1.4%	-52	-1.4%
PPS	194	355	549	197	356	553	4	0.7%	7	1.3%
Total of 13 Depts	13,224	13,513	26,737	13,156	13,438	26,594	-143	-0.5%	-1,172	-4.2%
Other <sup>2</sup>	73	96	169	73	96	169	0	0.0%	-7	-4.0%
Total	13,297	13,609	26,906	13,229	13,534	26,763	-143	-0.5%	-1,179	-4.2%

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Table 1 (b)**  
**Permanent Employees, Headcount**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	1,852	1,168	3,020	1,843	1,160	3,003	-17	-0.6%	-63	-2.1%
DCAL	168	129	297	167	131	298	1	0.3%	-2	-0.7%
DE	237	410	647	234	412	646	-1	-0.2%	-1	-0.2%
DETI	212	262	474	210	261	471	-3	-0.6%	3	0.6%
DFP	1,848	1,663	3,511	1,858	1,662	3,520	9	0.3%	45	1.3%
DEL	712	1,491	2,203	712	1,492	2,204	1	0.0%	-15	-0.7%
DHSSPS	214	281	495	212	278	490	-5	-1.0%	-88	-15.2%
DOE	1,218	916	2,134	1,211	898	2,109	-25	-1.2%	-636	-23.2%
DRD	1,658	549	2,207	1,656	547	2,203	-4	-0.2%	-30	-1.3%
DSD	2,864	4,104	6,968	2,849	4,086	6,935	-33	-0.5%	-188	-2.6%
OFMDFM	150	212	362	148	211	359	-3	-0.8%	0	0.0%
DOJ	1,797	1,917	3,714	1,766	1,897	3,663	-51	-1.4%	-44	-1.2%
PPS	194	355	549	197	356	553	4	0.7%	9	1.7%
Total of 13 Depts	13,124	13,457	26,581	13,063	13,391	26,454	-127	-0.5%	-1,010	-3.7%
Other <sup>2</sup>	73	96	169	73	96	169	0	0.0%	-6	-3.4%
Total	13,197	13,553	26,750	13,136	13,487	26,623	-127	-0.5%	-1,016	-3.7%

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Table 1 (c)**  
**Temporary/Casual Employees, Headcount**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	3	3	6	1	1	2	-4	-66.7%	-9	-81.8%
DCAL	0	0	0	0	0	0	0	0.0%	0	0.0%
DE	0	1	1	0	0	0	-1	-100.0%	-3	-100.0%
DETI	0	0	0	0	0	0	0	0.0%	-4	-100.0%
DFP	8	10	18	8	9	17	-1	-5.6%	-40	-70.2%
DEL	1	2	3	1	1	2	-1	-33.3%	-11	-84.6%
DHSSPS	0	0	0	0	0	0	0	0.0%	-1	-100.0%
DOE	0	1	1	0	0	0	-1	-100.0%	-8	-100.0%
DRD	2	0	2	1	0	1	-1	-50.0%	-8	-88.9%
DSD	83	38	121	79	35	114	-7	-5.8%	-67	-37.0%
OFMDFM	0	0	0	0	0	0	0	0.0%	-1	-100.0%
DOJ	3	1	4	3	1	4	0	0.0%	-8	-66.7%
PPS	0	0	0	0	0	0	0	0.0%	-2	-100.0%
Total of 13 Depts	100	56	156	93	47	140	-16	-10.3%	-162	-53.6%
Other <sup>2</sup>	0	0	0	0	0	0	0	0.0%	-1	0.0%
Total	100	56	156	93	47	140	-16	-10.3%	-163	-53.8%

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Notes:**

Data sourced from HRConnect and additional DOJ databases.

In the table, abbreviations are used. The names of Departments and corresponding abbreviations are given in the Background Notes.

Excludes staff on a Career Break.

**Table 2 (a)**  
**All Employees, Full Time Equivalent (FTE)**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	1,802	1,046	2,848	1,789	1,032	2,821	-27	-0.9%	-76	-2.6%
DCAL	165	113	278	164	115	279	1	0.4%	-2	-0.7%
DE	231	375	606	228	377	605	-1	-0.2%	-3	-0.5%
DETI	206	237	443	204	236	440	-3	-0.7%	-5	-1.1%
DFP	1,804	1,509	3,313	1,815	1,503	3,318	5	0.2%	-7	-0.2%
DEL	687	1,312	1,999	686	1,306	1,992	-7	-0.4%	-49	-2.4%
DHSSPS	205	256	461	203	253	456	-5	-1.1%	-85	-15.7%
DOE	1,195	834	2,029	1,187	814	2,001	-28	-1.4%	-608	-23.3%
DRD	1,626	485	2,111	1,621	482	2,103	-8	-0.4%	-49	-2.3%
DSD	2,879	3,627	6,506	2,858	3,599	6,457	-49	-0.8%	-292	-4.3%
OFMDFM	148	198	346	145	195	340	-6	-1.7%	-4	-1.2%
DOJ	1,773	1,762	3,535	1,742	1,740	3,482	-53	-1.5%	-71	-2.0%
PPS	191	326	517	194	327	521	4	0.8%	5	1.0%
Total of 13 Depts	12,912	12,080	24,992	12,836	11,979	24,815	-177	-0.7%	-1,246	-4.8%
Other <sup>2</sup>	71	88	159	70	88	158	-1	-0.6%	-8	-4.8%
Total	12,983	12,168	25,151	12,906	12,067	24,973	-178	-0.7%	-1,254	-4.8%

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Table 2 (b)**  
**Permanent Employees, Full Time Equivalent (FTE)**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	1,799	1,043	2,842	1,788	1,031	2,819	-23	-0.8%	-67	-2.3%
DCAL	165	113	278	164	115	279	1	0.4%	-2	-0.7%
DE	231	374	605	228	377	605	0	0.0%	0	0.0%
DETI	206	237	443	204	236	440	-3	-0.7%	-1	-0.2%
DFP	1,796	1,499	3,295	1,807	1,494	3,301	6	0.2%	33	1.0%
DEL	686	1,310	1,996	685	1,305	1,990	-6	-0.3%	-38	-1.9%
DHSSPS	205	256	461	203	253	456	-5	-1.1%	-84	-15.6%
DOE	1,195	833	2,028	1,187	814	2,001	-27	-1.3%	-600	-23.1%
DRD	1,624	485	2,109	1,620	482	2,102	-7	-0.3%	-41	-1.9%
DSD	2,796	3,589	6,385	2,779	3,564	6,343	-42	-0.7%	-226	-3.4%
OFMDFM	148	198	346	145	195	340	-6	-1.7%	-3	-0.9%
DOJ	1,770	1,762	3,532	1,740	1,740	3,480	-52	-1.5%	-64	-1.8%
PPS	191	326	517	194	327	521	4	0.8%	7	1.4%
Total of 13 Depts	12,812	12,025	24,837	12,744	11,933	24,677	-160	-0.6%	-1,086	-4.2%
Other <sup>2</sup>	71	88	159	70	88	158	-1	-0.6%	-7	-4.2%
Total	12,883	12,113	24,996	12,814	12,021	24,835	-161	-0.6%	-1,093	-4.2%

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Table 2 (c)**  
**Temporary/Casual Employees, Full Time Equivalent (FTE)**

Department	1st April 2015 (Revised)			1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Male	Female	Total	Male	Female	Total	Value	%	Value	%
DARD	3	3	6	1	1	2	-4	-66.7%	-9	-81.8%
DCAL	0	0	0	0	0	0	0	0.0%	0	0.0%
DE	0	1	1	0	0	0	-1	-100.0%	-3	-100.0%
DETI	0	0	0	0	0	0	0	0.0%	-4	-100.0%
DFP	8	10	18	8	9	17	-1	-5.6%	-40	-70.2%
DEL	1	2	3	1	1	2	-1	-33.3%	-11	-84.6%
DHSSPS	0	0	0	0	0	0	0	0.0%	-1	-100.0%
DOE	0	1	1	0	0	0	-1	-100.0%	-8	-100.0%
DRD	2	0	2	1	0	1	-1	-50.0%	-8	-88.9%
DSD	83	38	121	79	35	114	-7	-5.8%	-67	-37.0%
OFMDFM	0	0	0	0	0	0	0	0.0%	-1	-100.0%
DOJ	2	0	2	2	0	2	0	0.0%	-7	-77.8%
PPS	0	0	0	0	0	0	0	0.0%	-2	-100.0%
<b>Total of 13 Depts</b>	<b>99</b>	<b>55</b>	<b>154</b>	<b>92</b>	<b>46</b>	<b>138</b>	<b>-16</b>	<b>-10.4%</b>	<b>-161</b>	<b>-53.8%</b>
<b>Other<sup>2</sup></b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>-1</b>	<b>0.0%</b>
<b>Total</b>	<b>99</b>	<b>55</b>	<b>154</b>	<b>92</b>	<b>46</b>	<b>138</b>	<b>-16</b>	<b>-10.4%</b>	<b>-162</b>	<b>-54.0%</b>

<sup>1</sup> As at 1st July 2014.

<sup>2</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Notes:**

Data sourced from HRConnect and additional DOJ databases.

In the table, abbreviations are used. The names of Departments and corresponding abbreviations are given in the Background Notes.

Excludes staff on a Career Break.

Please note that data in Tables 2(a) 2(b) and 2(c) are displayed as whole numbers and as such, the user should note that the totals may not match due to rounding of figures.

**Table 3 (a)**  
**Permanent Employees, Headcount, 1st July 2015**

Department	Analogous Grade Levels									Total
	G5+	G6/7	DP	SO	EOI/EOII	AO	AA	Industrial	Prison Grades	
DARD	22	269	279	546	860	419	204	404	0	3,003
DCAL	6	23	42	59	69	56	20	23	0	298
DE	20	103	101	86	165	128	43	0	0	646
DETI	9	37	83	91	150	80	21	0	0	471
DFP	44	325	531	608	914	905	181	12	0	3,520
DEL	10	59	145	216	1,036	670	68	0	0	2,204
DHSSPS	20	62	112	112	100	48	36	0	0	490
DOE	15	109	265	389	476	713	80	62	0	2,109
DRD	12	79	211	298	562	452	105	484	0	2,203
DSD	16	116	242	477	2,422	3,163	499	0	0	6,935
OFMDFM	22	50	79	69	74	55	10	0	0	359
DOJ	22	128	250	372	646	780	106	23	1,336	3,663
PPS	10	73	114	30	108	136	82	0	0	553
<b>Total of 13 Depts</b>	<b>228</b>	<b>1,433</b>	<b>2,454</b>	<b>3,353</b>	<b>7,582</b>	<b>7,605</b>	<b>1,455</b>	<b>1,008</b>	<b>1,336</b>	<b>26,454</b>
Other <sup>1</sup>	5	27	43	22	38	21	12	1	0	169
<b>Total</b>	<b>233</b>	<b>1,460</b>	<b>2,497</b>	<b>3,375</b>	<b>7,620</b>	<b>7,626</b>	<b>1,467</b>	<b>1,009</b>	<b>1,336</b>	<b>26,623</b>

<sup>1</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Table 3 (b)**  
**Permanent Employees, Headcount, 1st April 2015**

Department	Analogous Grade Levels									Total
	G5+	G6/7	DP	SO	EOI/EOII	AO	AA	Industrial	Prison Grades	
DARD	22	268	280	548	862	419	213	408	0	3,020
DCAL	6	23	39	59	71	56	20	23	0	297
DE	20	103	103	86	166	128	41	0	0	647
DETI	10	37	84	91	150	81	21	0	0	474
DFP	43	329	529	599	921	894	184	12	0	3,511
DEL	10	58	147	216	1,033	670	69	0	0	2,203
DHSSPS	21	62	113	111	103	48	37	0	0	495
DOE	16	110	273	393	481	710	88	63	0	2,134
DRD	11	81	211	302	556	454	103	489	0	2,207
DSD	15	117	245	480	2,428	3,181	502	0	0	6,968
OFMDFM	22	52	80	69	74	55	10	0	0	362
DOJ	20	130	250	378	653	788	111	24	1,360	3,714
PPS	10	73	112	30	108	135	81	0	0	549
<b>Total of 13 Depts</b>	<b>226</b>	<b>1,443</b>	<b>2,466</b>	<b>3,362</b>	<b>7,606</b>	<b>7,619</b>	<b>1,480</b>	<b>1,019</b>	<b>1,360</b>	<b>26,581</b>
Other <sup>1</sup>	5	27	43	22	38	21	12	1	0	169
<b>Total</b>	<b>231</b>	<b>1,470</b>	<b>2,509</b>	<b>3,384</b>	<b>7,644</b>	<b>7,640</b>	<b>1,492</b>	<b>1,020</b>	<b>1,360</b>	<b>26,750</b>

<sup>1</sup> Staff in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints, and the Historical Institutional Abuse Inquiry Team.

**Notes:**

Data sourced from HRConnect and additional DOJ databases.

In the table, abbreviations are used. The names of Departments and corresponding abbreviations are given in the Background Notes.

Excludes staff on a Career Break.

**Table 4**  
**Comparison with Great Britain, Headcount of Civil Servants**

Organisation	1st April 2015 (Revised)	1st July 2015			Change on last Quarter		Change on last Year <sup>1</sup>	
	Total	Male	Female	Total	Value	%	Value	%
NICS	26,906	13,229	13,534	26,763	-143	-0.5%	-1,179	-4.2%
Home Civil Service, GB	439,360	197,820	233,280	431,100	-8,260	-1.9%	-10,980	-2.5%
Scottish Government	17,470	9,350	8,510	17,860	390	2.2%	680	4.0%
Welsh Government	5,720	2,350	3,250	5,600	-120	-2.1%	-150	-2.6%

**Notes:**

Data for NICS sourced from HRConnect and additional DOJ databases.

Home Civil Service, Scottish Government and Welsh Government totals may not sum due to rounding.

Home Civil Service, Scottish Government and Welsh Government figures relate to March 2015 and June 2015.

Data and other relevant information for Home Civil Service, Scottish Government and Welsh Government, from Statistical Bulletin 'Public Sector Employment', published by the Office for National Statistics.

Please note these figures are not seasonally adjusted.



**Table 5**  
**Permanent, Headcount**

	1st April 2015 (Revised)		1st July 2015		Change on last Quarter				Change on last Year <sup>1</sup>			
	F/T	P/T	F/T	P/T	F/T	%	P/T	%	F/T	%	P/T	%
Male	12,195	1,002	12,126	1,010	-69	-0.6%	8	0.8%	-551	-4.3%	93	10.1%
Female	8,763	4,790	8,644	4,843	-119	-1.4%	53	1.1%	-709	-7.6%	151	3.2%
Total	20,958	5,792	20,770	5,853	-188	-0.9%	61	1.1%	-1,260	-5.7%	244	4.4%

<sup>1</sup> As at 1st July 2014.

**Notes:**

Data sourced from HRConnect and additional DOJ databases.

In the table, abbreviations are used. F/T relates to full-time staff and P/T relates to part-time staff.

Excludes staff on a Career Break.

**Table 6**  
**Yearly Comparison\* of NICS Employees, Headcount**

Year <sup>1</sup>	Male	Female	Total
2000	14,784	13,507	28,291
2001	14,830	13,988	28,818
2002	15,211	14,688	29,899
2003	15,582	15,287	30,869
2004	15,951	15,745	31,696
2005	15,921	15,799	31,720
2006	15,762	15,662	31,424
2007	15,178	15,091	30,269
2008	13,389	14,485	27,874
2009	13,303	13,828	27,131
2010	13,265	13,669	26,934
2011	13,083	13,934	27,017
2012	14,050	13,944	27,994
2013	13,961	14,008	27,969
2014	13,832	14,104	27,936
2015	13,557	13,962	27,519

<sup>1</sup> Figures as at 1st January (revised).

\* Over the period 2000-2015 several parts of the NICS changed their status and ceased to be part of the civil service; in addition, NICS staff on secondment to the Police Service of Northern Ireland (PSNI) ceased to be civil servants and became PSNI employees. Increases in the latter years are due to the devolution of Policing and Justice and the subsequent inclusion of Prison Grade Staff. Legal Services Agency and the Planning Office staff previously of DOE also contribute to the fluctuation in numbers. The table to the right lists the years in which the main changes occurred, and the approximate increase/decrease in NICS staff as a result.

**Discontinuity\***

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# Background Notes

## Concepts and Definitions

### *The Northern Ireland Civil Service (NICS)*

1. The NICS is the civil service of the devolved administration. It includes staff working in the 12 Northern Ireland ministerial departments and staff working in the Public Prosecution Service for Northern Ireland (which is a non-ministerial Government department). Civil servants in the Health and Safety Executive for Northern Ireland, the Office of the Attorney General for Northern Ireland, staff of The Assembly Ombudsman for Northern Ireland/ The Northern Ireland Commissioner for Complaints and the Historical Institutional Abuse Inquiry Team are also shown.

2. Since the devolution of policing and justice in 2010, the NICS includes staff who were formerly in the Northern Ireland Court Service, the Youth Justice Agency, and the Northern Ireland Prison Service.

### *Coverage of NICS Staff*

3. Figures relate to employees with an employment contract who are being paid by the Organisation. Employees can be permanent, on a fixed-term contract or employed on a casual basis. Self-employed, contract workers and agency workers are excluded. Staff on career breaks or on secondment outside the NICS are also excluded.

### *Permanent and Temporary/Casual staff*

4. Permanent employees are employees with a contract with no agreed expiry date or a fixed-term contract of more than 12 months. Temporary/casual employees are those with a fixed term contract of twelve months or less, or employed on a casual basis.

### *Headcount Figures*

5. Headcount figures count each employee as one member of staff, irrespective of whether they work full or part-time.

### *Full-time Equivalent (FTE) Figures*

6. FTE figures are calculated by expressing each part-time employee's hours as a proportion of a full time employee's hours. Thus, for example, someone working 18.5 hours per week counts as 0.5 staff, since a full-time employee is considered to work 37 hours per week.

## 7. Names and abbreviations of Departments

<b>Name</b>	<b>Abbreviation</b>
Office of the First Minister and deputy First Minister	OFMDFM
Department of Agriculture and Rural Development	DARD
Department of Culture, Arts and Leisure	DCAL
Department of Enterprise, Trade and Investment	DETI
Department of Education	DE
Department of the Environment	DOE
Department of Finance and Personnel	DFP
Department for Employment and Learning	DEL
Department for Regional Development	DRD
Department for Social Development	DSD
Department of Health, Social Services and Public Safety	DHSSPS
Department of Justice	DOJ
Public Prosecution Service for Northern Ireland	PPS

## Analogous Grade Levels

Each grade in each occupational group has an associated grade level. (The titles of the grade levels are actual grades in the General Service; in other occupational groups the grade names would be different). The table below lists the grade levels in descending order of seniority.

<b>Grade Level</b>	<b>Abbreviation</b>
Grade 5 (Assistant Secretary) and higher	G5+
Grade 6 (Senior Principal) & Grade 7 (Principal)	G6/G7
Deputy Principal	DP
Staff Officer	SO
Executive Officer I & Executive Officer II	EOI/EOII
Administrative Officer	AO
Administrative Assistant	AA

## Information on Quality

### *Relevance to users*

8. The consultation with key stakeholders indicated that both the coverage and content are appropriate to the needs of users.

### *Accuracy*

9. Coverage of staff is 100%. The main computer system<sup>1</sup> from which the data are extracted is also used to pay staff.

### *Accessibility and Clarity*

10. The bulletin is available on the NISRA website. It contains a description of the staff covered, and definitions of the terms used. Stakeholder consultation on an illustrative draft of the report was generally very positive in respect of clarity and accessibility.

### *Assessment of User Needs and Perceptions*

11. When this publication was first being developed, we conducted a consultation with key stakeholders, including NICS Corporate HR, the Economic and Labour Market Statistics User Group, and the Statistics Advisory Committee. Responses to the illustrative draft in the consultation were generally favourable; specific suggestions have been taken on board where feasible.

### *Performance, Cost and Respondent Burden*

12. The annual operational cost (staff time) of producing each issue of the bulletin is approximately £1000. There is no respondent burden, since the data are held on an administrative system.

### *Confidentiality, Transparency and Security*

13. Data are held on a network that is only accessible to the few statisticians who need access.

<sup>1</sup> Run by HRConnect, the Human Resource Service for the NICS. There are separate systems covering the Northern Ireland Prison Service, and part of the Youth Justice Agency.

**Next Publication:** January 2016

## Further Information

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